Multiple District 6
LIONS CLUBS USED EYEGLASS COLLECTION GUIDELINES

Club Collection Process

**Step One:** Designate a member or members of your club to organize and maintain the eyeglass collection efforts of your club.

**Step Two:** Determine the collection containers your club will use. Your district may already offer eyeglass collection containers for club collection projects. If not, you can purchase official eyeglass collection boxes from the Lions Clubs International online store (item #G1174DS) at www.lionsclubs.org.

**Step Three:** Identify locations throughout the community to place collection boxes. Explain the benefits of recycling eyeglasses to the proprietors and obtain permission prior to placing the recycling boxes in the desired areas. Community collection points can include:

- Banks
- City administrative center
- Vision Centers
- Coffee shops and restaurants
- Community recreation centers
- Commuter stations
- Stores
- Medical facilities
- Educational facilities
- Libraries
- Pharmacies
- Places of worship

**Step Four:** Set up the eyeglass collection boxes throughout the community. Various types of glasses for children and adults are needed, including very strong and very weak prescriptions. Reading glasses and non-prescription sunglasses are also needed. Lions’ eyeglass collection boxes placed in public places represent not only your club, but Lions Clubs International. The boxes should be clean, attractive, in good condition and emptied at regular intervals.

**Step Five:** Promote your recycling project. The following suggested activities can help promote your club and maintain a successful eyeglass recycling program in your community:

- List your collection sites on your club’s webpage, social media pages, community newspaper, or your local cable network.
- Hold an eyeglass collection in coordination with a community health fair event or a community “spring cleaning” initiative.
- Give a “Recycle For Sight” presentation at a local school and encourage students’ participation in eyeglass collection.
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**Step Six:** All collection boxes should be emptied monthly, or more frequently, if necessary. Your club’s name and current contact information should appear on the box in the event the box needs to be emptied or replaced.

**Step Seven:** Remember to report your club’s eyeglass recycling projects in the Service Activity Report of MyLion. Share the end results of your collection campaign with all participating club and community members, and recognize their contribution in making the project a success.